

**Members of Singleton Parish Council are summoned to a meeting on
Wednesday 19th July 2017 at 7.00pm in Singleton Village Hall**

Signed & dated *Caroline Davison*, Clerk & RFO to Singleton Parish Council 14.07.17

AGENDA

Part I

1. Apologies for absence

2. Declarations of Interests

- a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
- b) To consider any Dispensation Requests received by the Clerk not previously considered.

3. Minutes

- a) To approve and sign the Minutes of the Meeting held on 17th May 2017.
- b) To approve and sign the Minutes of the Meeting held on 9th June 2017.

4. Co-option of New Parish Councillors

To consider any expressions of interest in becoming a co-opted Member of the Council received by the Parish Clerk.

5. Public Open Forum

6. Community Land Trust and Housing Needs Survey

To receive a report from the Chairman in respect of a proposed Community Land Trust.

There will be a presentation from Holly Nicols, Rural Housing Enabler at Chichester District Council in respect of the Housing Needs Survey to be undertaken in the Parish.

Recommended that a survey be carried out on the housing needs in the Parish.

7. Reports – to receive relevant reports (5 mins each report including Q & A) from the:

- a) Chairman
 - b) District Councillors – Mr Henry Potter, Boxgrove Ward
 - c) County Councillor – Mr Jeremy Hunt, Chichester North – WSCC
- To include response to letter from Cllr Jon Ward in respect of communications with Flood Action Group.

8. Finance and Corporate

To authorise payments for the period 10th June to 19th July 2017.

9. Planning

Planning Applications, Decisions & Appeals 19th January to 15th March 2017

10. Post Repairs at Cricket Pitch Entrance

To establish a schedule of works and timetabling for this project.

11. Projects for 2017/18

- a) To determine expressions of interest in respect of any infrastructure projects to be submitted to South Downs National Park by 29th September 2017 for the Infrastructure Development Plan.
- b) Identification of other projects for 2017/18.

12. Items for Agendas of Future Meetings

13. Date of Next Meeting

- i) To consider changing the frequency of Parish Council Meetings from every other month to monthly with effect from September 2017.
- ii) To note the next Parish Council Meeting to be held on Wednesday 21st September 2017 at 7.00pm in Singleton Village Hall.

14. Exclusion of the Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

15. Parish Clerk

- i) To note the resignation of Parish Clerk, Mrs. Caroline Davison.
- ii) To consider recruitment process for new Parish Clerk

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent to the duration of the meeting.